

YM2021 LAC Minutes 7 June 2021

Present at Zoom Meeting : Anne and Alistair Hall, Patricia Macgregor, Michael Short, Viola Palmer, Deb Gimpelson

This is our final meeting of the YM2021 LAC. We were glad to chat briefly, have a few moments of silence and begin the meeting.

Follow up

1. All keys for the Elm complex were finally accounted for and returned to the El Rancho office by Deb when the final check out inspection was completed on Monday 17 May afternoon. Items report as lost or found have been returned to owners or are at least are no longer lost. Borrowed items have been returned.

Final wrap-up agenda

2. Finance- Alistair reported that the final income from registrations for YM2021 was about \$27,300. We paid El Rancho \$21,462.45. Allowing for the venue deposit of \$1000 paid by YM , and other expenses of about \$470, we made a modest profit of about \$4400. We agreed to offer Jude additional coverage for her travel expenses [*postscript*: we have now paid Jude's travel expenses, which reduces the profit to about \$4,160]. We offered to cover any costs the KMM helpers had incurred for tea supplies or petrol. We further agreed that when these were settled the remaining funds would be returned to YM.

We noted that with the uncertainty of Covid 19, and our decision to risk having to cancel YM at the last minute, we very much appreciated YM being willing to cover possible financial losses. In addition, El Rancho was very understanding and willing to accommodate us by waiving all but the catering costs of their usual cancellation penalty fees.

3. Survey from El Rancho- We agreed on very positive feedback to pass on the El Rancho. Deb will write a letter of appreciation to the staff, especially the booking contact person Sonya, our Host Mary, and the catering staff.
4. Administrative-We found the various timing and tasks spread sheets from YM2017 (Wellington LAC) very helpful to adapt for our use. Alistair found registration was aided by using them. People using internet banking smoothed the process as well. Using the same venue as YM2017 also meant we could anticipate similar costs and use this for setting our fees for attending YM. Anne expanded several spreadsheets and formulated additional ones and they will all be passed on to Christchurch for their LAC. The YM 2021 event is still on the website, but can only be seen if you log in, go to the web page, and click on the "events" tab. Alistair may place some more documents on the LAC page as information for future LACs.
5. Zoom access to YM- the response was mostly positive to this new approach. Twelve people used it, at least for one session. It also made attendance possible for two people who had to cancel in person attendance at the last minute because of illness. Alistair is compiling his thoughts on this and the rest of the tech aspects of this YM. The tech aspects of the Quaker Lecture are negotiated with the Quaker Lecture Committee.

- 6. Overall reflections-** As far as we know this was the first time two monthly meetings jointly formed the LAC for a YM. In addition, except for one on site meeting, all of the planning meetings were held via Zoom. We were, perhaps, also the first LAC to have to consider potential security issues as part of coordinating with the Quaker Lecture committee. Although we missed the closeness of meeting face to face around a table with a cup of tea, working together via Zoom and email to accomplish a smooth running event was satisfying for the most part.

We spent some time going over our handling of the planning and running of this event, what worked, what didn't or could be improved. Anne will prepare the final general report to hand over to the Christchurch YM2022 LAC and Alistair will prepare the tech specific report.

We ended the meeting with silence. The YM2021 LAC was not minuted as laid down but in essence it is so.