

YM2021 LAC Minutes 12 April 2021

Present via Zoom: Anne and Alistair Hall, Patricia Macgregor, Michael Short, Deb Gimpelson, regrets- Viola Palmer

1. Programme--Times for sessions and teas are settled with Lesley, the YM clerk. Anne Hall will look after the afternoon tea on Thursday, and on Friday morning while the Prep Day is in session.
2. Registration desk and roster for covering--We expect Thursday and Friday afternoons to be particularly busy for registrations. The list of volunteers to assist is progressing. Several LAC members need to be at various Friday afternoon meetings. Having the registration area and the tea and welcome area in the central Fireside Room will make coverage easier.
3. At least two Quaker Banners are available. A third might be, if found in time.
4. Helpers—The list of volunteers from KMM is progressing. Anne, Deb and Viola are working on the jobs and times needed to make sure slots are filled.
5. Information sheet—we made a few minor adjustments for clarity. Those arriving on Friday morning and wanting to have Friday lunch at El Rancho will need to register for Friday Lunch in addition to registering "full time excluding the preparation day. We still need to add some more local medical facilities to the information sheet. We noted we need to alert Standing Committee of the appropriate people at YM who can serve as our on-site go- to medical resource. Also to be defined, the procedure in case of emergencies. We expect El Rancho to outline Health & Safety procedures in the first session Friday evening.
6. ZOOM attendance info pack- Alistair is working on this.
7. Registration update—Numbers are still just behind YM 2017 at El Rancho. We discussed the deadline and penalty issue in relation the KMM participants. We agreed to waive the penalty for those wishing to wait for Gold Papers to be able to pick specific sessions to attend. We did stress however that if these participants wanted to stay for a meal they would need to register ASAP and try to give us as much information as possible. We can estimate up numbers for El Rancho's kitchen and adjust.
We also agreed to waive the formal registration and registration fee for KMM volunteers who might drop in for a session but not have a meal. This would also include those from KMM Oversight Committee attending the Friday afternoon Pastoral Care Committee meeting.
8. Elm Lodge Lounge—has been reserved for Friday afternoon only.
9. Signage—we have the 2 banners plus 7 real estate sign boards donated to reuse the backs for the larger signs. Stakes or other mounting still to be gathered.
10. Reminder Message to all clerks—done.
11. Quaker Lecture —after lecture supper(tea) was not confirmed as of the LAC meeting* Roster of helpers for the event being worked on. Alison Downer and Deb are working on stage dressing for the lecture.
[* this has now been confirmed by phone call from Sonya at El Rancho. Basic evening supper (tea) of biscuits, drinks, and fruit for YM attenders is covered. We added 50 more at \$2.50 per person for the public. Where the tea is served to be decided soon by LAC]

12. Further Quaker Lecture update--Anne and Alistair will advise Lesley that the LAC does not wish to speak at the Quaker Lecture, and ask her to begin the event, introducing the speaker.
13. Prep day—materials are mostly sorted for this. Anne will get some glue sticks, Patricia has offered art paper.
14. Housekeeping announcements—Anne to check with Lesley about best time to do this each day. Morning?
15. LAC meeting during YM—lunchtimes were suggested.
16. List of LAC Tasks during YM --for both the LAC (especially on Thursday and Friday) to coordinate with the volunteer roster. Anne, Deb and Viola are working on this. [from post meeting email, Anne will work on specific list of what needs to be done and when, Deb and Viola on filling the slots where volunteers are needed.
17. Allocation of rooms for Friday meetings—Zoom attendance for the Pastoral Care Committee has been requested. That meeting will be in Elm Hall and serve also as a test for the tech set-up for YM. Alistair has purchased a multi directional microphone. Standing Committee will meet in the Elm Lodge lounge. The Trust Board will be in a lounge in one of the Units.
18. Further tech and Zoom discussion had by Alistair and Michael
19. Displays—details of request for QPSANZ discussed. Patricia will bring an easel. White board should cover the other request.
20. YF attendance—YF's have indicated interest in attending. They have been directed to contact their home MM for assistance with funds. The Halls will back this up by getting the names of interested YF's and contacting their meetings as well.
21. JYF attendance—not clear as of the LAC meeting. Patricia to follow up with Anna Dunford. [email between them following the meeting—Alistair notified of their interest and also asked about waiving the late registration penalty.] Follow up on this at next LAC meeting
22. Next LAC meeting—Sunday 2 May at 7pm