

## **WIDER QUAKER FELLOWSHIP CLERK**

### **POSITION DESCRIPTION**

**Dated: July 2012**

*Prepared for Yearly Meeting Nominations Committee by Betty and Alan Gilderdale co-clerks, November 2004.*

*The Wider Quaker Fellowship* is a form of outreach of the Religious Society of Friends (Quakers) in New Zealand. Enquirers seeking information on Quakerism in New Zealand - either through Meetings for Worship or in response to public advertisements - are given the option of joining the Fellowship. Currently membership of the Fellowship is 200, twenty of whom are overseas.

The purpose of the Fellowship is to reflect contemporary Quaker life and thought. This is done through letters that are sent out quarterly. The letters aim to include elements of local, national and international Quaker activity whilst accenting a particular topic within the compass of Quaker life and practice.

The WQF clerk should be an active Quaker. He/she is responsible for all aspects of the letter production. He/she will need skills in writing, composing and word processing as well as organisational skills, and an involvement in the wider network of Friends both in New Zealand and overseas. An ability to work alone and to have a creative streak is also needed.

The links with Yearly Meeting are through the Yearly Meeting Clerk (to whom an annual report is submitted) and the Yearly Meeting Treasurer. An annual budget is allocated by Yearly Meeting and contributions are also received from members.

Fellowship letters generate correspondence, usually of an individual and reflective nature. All letters receive a reply from the Clerk.

Alan and Betty Gilderdale.  
Co-clerks.