

**Te Hāhi Tūhauwiri  
The Religious Society of Friends (Quakers)  
Yearly Meeting of Aotearoa New Zealand**

**Job Description for Treaty Relationships Group**

**Role**

- Identifying and disseminating information on Treaty related subjects.
- Preparing statements and submissions for Monthly Meeting(MM) and YM Clerk consideration.
- Advocacy when appropriate.
- Assisting local meetings with information requests and enquiries and exchanging information about local activities.

**Responsibilities**

- Keep informed on Treaty issues and developments, including monitoring government legislation and policy, and the media.
- Review, recommend, develop or publish resources for Treaty workshops and Treaty issues education for Friends.
- Prepare and present submissions on bills and policy papers as opportunities arise; these submissions will usually be approved by YM Clerks or Standing Committee, or follow consultation with MMs.
- Establish and maintain contact with MMs, worship groups and individual Friends around the country, and support them in action on Treaty issues.
- Encourage talks or other activities when Friends come together, e.g. JYFs' Camp, Summer Gathering.
- Provide an annual report on the work of TRG for Yearly Meeting.
- Maintain contact with others working on related Treaty issues e.g. peace and justice NGOs such as Peace Movement Aotearoa, Pākehā Treaty Workers.
- Organise an annual Treaty Weekend.

**Preferred knowledge, skills, abilities and experience**

- Knowledge of or an interest in Treaty issues.
- Willingness to devote the necessary time and effort to keep up to date.
- Commitment to honouring Te Tiriti.
- Knowledge of and commitment to the Society of Friends and Friends' ways, particularly around process.
- Ability to communicate clearly and patiently.
- As many communications are by electronic media, internet access, and possibly Skype, connection would be needed.
- Expertise and awareness of current Treaty issues which can be met by co-opting; for example the TRG benefits from co-opting Edwina Hughes from Peace Movement Aotearoa as a resource person.
- The Group usually appoints a convenor.
- Minute taking, facilitating and convening skills.

**Expected Time Required**

An estimate is 4 hours per month, however, the time involved varies during the year; for example,

preparation for the TRG Weekend calls for additional time, and the convenor role calls for a greater time commitment.

**Length of appointment**

Appointment by YM for a 3-year term. Staggered terms may mean some members serving for longer than 3 years, or doing 2 terms.

**Date March 2022**